

MINUTES OF THE REGULAR BOARD OF PUBLIC WORKS MEETING

A regular meeting of the Beatrice Board of Public Works was held on the 31st day of January, 2018 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

ROLL CALL

Attending: Boardmembers: Coffin, Eskra, Leech, Moran.

Absent: Boardmembers: Baehr.

Chairman Eskra announced that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on January 10, 2018.
- e. Recommend approval of Street Department Report of Claims in the amount of \$88,169.15 to the Mayor and City Council.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$1,338,554.52.
- g. Recommend award of bid for the Mill & Overlay Paving Project - 2018 to Pavers, Inc., in the amount of \$298,853.26, to the Mayor and City Council.

Moved by Leech, seconded by Coffin, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Coffin, Eskra, Leech, Moran

Nay: None

MOTION CARRIED.

PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

RESOLUTIONS

Resolution executing the Small Enterprise Agreement between the City of Beatrice, Nebraska, and Environmental Systems Research Institute, Inc. ("Esri") to provide ArcGIS services.

Tobias J. Tempelmeyer, City Administrator/General Manager, reported the City uses a geographic information system (GIS) to track the GPS location of our poles, signs, manholes, and other utilities. The City would like to have one (1) place to house the information, as well as allow more employees to have access to this information. A number of vendors were looked at

and it was felt Esri offered the best software and hardware option to the City. This software will allow the departments to track maintenance in the field and assist with designing future utility needs. Tempelmeyer noted the cost of the software is \$12,500 annually the first and second years, increasing to \$25,000 the third and fourth year. An additional server and equipment will also have to be purchased, which was included in the budget. Boardmember Leech inquired how many users would be allowed with this agreement. James Burroughs, City Engineer, stated the agreement includes up to fifty (50) users. Burroughs further noted by increasing the number of users, the information will be available to crews onsite and will help streamline the process of ensuring the most up to date information is available. Boardmember Coffin inquired if additional ipads or tablets will need to be purchased. Pat Feist, Electric Superintendent, stated they are currently looking into that and noted there is also an app that can be used with smartphones to access the software as well. Boardmember Eskra noted he feels this is a great idea that will save time and be a valuable resource.

Moved by Moran, seconded by Leech, to recommend to the Mayor and City Council to execute the Small Enterprise Agreement between the City of Beatrice, Nebraska, and Environmental Systems Research Institute, Inc. ("Esri") to provide ArcGIS services.

Roll Call: Yea: Coffin, Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

ORDINANCES

There were no ordinances.

PUBLIC FORUM

No one appeared at public forum.

DISCUSSIONS/REPORTS

One and Six Year Street Plan

James Burroughs, City Engineer, reviewed the proposed One and Six Year Road Plan for 2018. Projects for 2018 include concrete reconstruction on Bell Street, 10th to 12th, and Summit Street, 7th to 9th; mill and overlay on Ella Street, 3rd to 6th, 3rd Street, Court to Ella, and 9th Street, Court to Elk. Graham Street, Bismark to Paddock will be paved, however, this will be paid for by TIF financing as part of Fakler's development. Burroughs noted the largest project for 2018 will be the US Hwy 77 North Nebraska Department of Roads (NDOR) project, in which the City's portion was originally estimated to be \$950,000. The City's portion is now estimated to be \$1.4 million dollars. Burroughs noted Tobias J. Tempelmeyer, City Administrator/General Manager, has been negotiating with NDOR for the additional \$500,000 increase on the project.

Tempelmeyer noted he proposed NDOR allowing the City pay the additional costs over the next five (5) years, however, he has not heard back from NDOR at this time. Boardmember Moran inquired what the City's options are if NDOR does not agree to allow the City to spread out the repayment of the cost. Tempelmeyer indicated the City may have to look at cutting out other

projects that have been budgeted for to cover the additional cost. Burroughs noted the NDOR project is slated to begin in April, so a decision should be made relatively soon.

Jason Moore, Street Superintendent, discussed the projects planned for Year 2. The largest project will be concrete reconstruction on Sargent Street, Ridgeview to Ashland, and mill and overlay Market Street, 2nd to 6th, and 7th Street, Market to Court, which will complete the repairs to the truck route.

Burroughs noted the City is looking to make improvements to its storm water system, which will need to be done in phases. A list of five (5) to six (6) large projects is being compiled and a study will be conducted. The City is looking at creating a detention cell on the east side of the pool, which may fix some drainage issues.

Moved by Coffin, seconded by Moran, to recommend to Mayor and City Council to approve the 2018 One and Six Year Road Plan.

Roll Call: Yea: Coffin, Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

Nebraska Public Power District (NPPD) – Chad Podolak

Chad Podolak, NPPD Customer representative, was present and gave the Board an update on NPPD programs and projects. Podolak reported the City is allotted approximately \$41,000 for the EnergyWise program, and due to decreased applications in 2017, a refund of approximately \$20,000 was returned on the January 2018 energy bill. Podolak noted NPPD has plans to upgrade the substation here in Beatrice, which will address equipment issues that have been experienced in the past. Podolak also noted NPPD will soon begin discussion with AEP as the City moves away from NPPD and anticipates a smooth transition. Podolak reported NPPD received the RFP from the City to provide capacity needs and they look forward to submitting a proposal. Boardmember Eskra expressed his appreciation in the relationship Podolak has kept with the City after the decision to not remain an NPPD customer was made.

ADJOURNMENT

The next regular BPW Board meeting will be held February 14, 2018 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Coffin, seconded by Moran, that the meeting be adjourned at 12:50 p.m.

Roll Call: Yea: Coffin, Eskra, Leech, Moran
Nay: None

MOTION CARRIED.

Bob Moran, Secretary

Dave Eskra, Chairman